

**PRYOR SCHOOL DISTRICT NO.'S 2&3
REGULAR BOARD MEETING AGENDA
TUESDAY JANUARY 10, 2023, At 5:00PM**

MEETING WILL BE HELD IN THE PLENTY COUPS HIGH SCHOOL LIBRARY

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) PUBLIC COMMENT**

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the public's statutory and constitutional rights to participate in governmental operations. This includes the right of parties to speak in languages other than English, including but not limited to the Crow language. In order to permit fair and orderly expression of such comment the Board will permit public participation through oral or written comments prior to a final decision on a matter of significant interest to the public. The chair may control such comment to ensure an orderly progression of the meeting. Individuals wishing to be heard by the chair shall be first recognized by the chair and after identifying themselves will proceed to make comments as briefly as the subject permits. The chair may interrupt or terminate an individual's statement when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant. The entire board shall have the final decision in determining the appropriateness of all such rulings. Members of the public shall be recognized and allowed input during the meeting, at the discretion of the chair. It is important for all participants to remember that board meetings are held in public but are not public meetings. If the Board understands the language of a public comment, translation is not automatic, and the Board will proceed forward with meeting business. Upon request, the Board will provide translation of public comment or business discussion conducted by the Board. Social conversation not in relation to decision-making at meetings will not be translated.

4) APPROVAL OF CONSENT AGENDA Administrative Reports-Almost all grants, financial grants, testing grants. Housing-favor Cynthia joined at 6:10 p.m. Impact Aid count, largest amount, qualify for reductions. Previous student counts.

(Kitchen, Maintenance)
(Custodian)
Business manager
IT report
AD report

- 5) APPROVAL OF AGENDA**
- 6) APPROVAL OF MINUTES**

a. Regular school board meeting minutes December 13, 2022

7) PAYROLL, WARRANTS, AND CLAIMS

8) PERSONNEL ITEMS

- a. Call for School Board Election
- d. School Resource Officer Hire
- e. Secretary Hire
- f. Office Manager Hire
- g. Paraprofessional Hire
- H. Approve Procedures Manual

9) OLD BUSINESS

- a. JGA Updates
- b. Approval of stipends

10) NEW BUSINESS

- a. Housing-Pet Policy
- b. Housing Stipend
- c. Playground Update
- d. Update on school gate entry/A.D. Office padlock

11) LEGAL Updates by Kaleva Law Firm

12) FUTURE BOARD MEETINGS

13) ADJOURN

Depending on issues that come up during the meeting, the board may determine that the demands of individual privacy clearly exceed the merits of public disclosure and the board chair may close the meeting if deemed the discussion relates to a matter of individual privacy. MCA 2-3-203 (3) The

presiding officer of any meeting may close the meeting during the time the discussion relates to a matter of Individual privacy and then If and only if the presiding officer determines that the demands of Individual privacy clearly exceed the merits of public disclosure. The right of individual privacy may be waived by the individual about whom the discussion pertains, and, in that event, the meeting must be open, An informal, no-host gathering may be held after adjournment of the meeting. As in accordance with Montana law, no Board business will be discussed, and no decisions made. It is solely for informal, social matters.

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MEETING WILL BE HELD IN THE PLENTY COUPS HIGH SCHOOL LIBRARY

1) CALL TO ORDER

5:57 p.m.

2) ROLL CALL

**Bryce Hugs present, Carlson Goes Ahead present, Sereatha Kills Pretty Enemy present
(Vice Chairman) calls meeting**

3) PUBLIC COMMENT

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the public's statutory and constitutional rights to participate in governmental operations. This includes the right of parties to speak in languages other than English, including but not limited to the Crow language. In order to permit fair and orderly expression of such comment the Board will permit public participation through oral or written comments prior to a final decision on a matter of significant interest to the public. The chair may control such comment to ensure an orderly progression of the meeting. Individuals wishing to be heard by the chair shall be first recognized by the chair and after identifying themselves will proceed to make comments as briefly as the subject permits. The chair may interrupt or terminate an individual's statement when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant. The entire board shall have the final decision in determining the appropriateness of all such rulings. Members of the public shall be recognized and allowed input during the meeting, at the discretion of the chair. It is important for all participants to remember that board meetings are held in public but are not public meetings. If the Board understands the language of a public comment, translation is not automatic, and the Board will proceed forward with meeting business. Upon request, the Board will provide translation of public comment or business discussion conducted by the Board. Social conversation not in relation to decision-making at meetings will not be translated.

Jamie Demontiney-concerned of her students Spotted Bear instructors, grading, assignments, talked with Mr. Terrill about this situation. It does not state anything on their contract that does not have grading assignments. I would like to see if this could be resolved today. Girls have documented and have them in their files. I am wondering why because my daughter is not eligible for quite awhile, I want to have something done about it. Carlson-we need to have more information regarding this information. Eric-grading, past due, board has policy & handbook policy. Timely fashion. Carlson-are you saying that we need to have a policy for that? Eric-We have a policy on current grading, no policy about things that are past due. Some things I have not done since October. Carlson-past policy, we need one in place? Eric-that's correct, need to Jamie-if there are any comments regarding this, please contact me.

Public Comment: Parent/Jamie Demontiney-concern of two grades in English/PE regarding her students grades. Parent feels that her daughter's grades were not being uploaded upon assignment. Carlson & Eric discussed following the policy & student handbook regarding grading. Discussion was made regarding students turning in late work.

4) APPROVAL OF CONSENT AGENDA

Motion

Carlson Goes Ahead

2nd By

Bryce Hugs

Vote

All voted in favor, Carlson Goes Ahead agrees, Bryce Hugs agrees, Sereatha Kills Pretty Enemy agrees, all agreed. Motion carried.

Administrative Reports-Superintendent/Eric Terril- spoke of the report:

Almost all grants, tracking down info from 3 years ago. Housing-commencing with clean-up and removal, getting it ready. Impact Aid count, going down by a considerable margin. **Randy-enrollment** went down from last year, causing a decrease in our funding. 70-80% 3 years to get our enrollment up. Flood damage-taken care of by maintenance & custodians, contracting team came with damage assessment. Insurance will cover flooring. Previous student counts. New gym floor covering for under \$3,000. (Report emailed) Testing will be done as soon as possible. New elementary instructional coach for Monday's. Roof work-contracting bids being done by maintenance for Summer for school and housing units. **Cynthia joined the meeting at 6:10 p.m.**

(Kitchen-no report Eric-we will be meeting with Sysco master chef, working to reduce costs. Maintenance-Claura read report for maintenance/report emailed)

(Custodian-no report)

Business manager/Crystal Gomez-Focus on all documents to the auditors, uploading 32 requests of documentation, working on the manual that you have received. The Dept. of education did not accept our original responses to the current audit. Have Sarah help me with this audit for the 21-22 audit. 1 signature away from getting this done for source check. Reviewed by Eric to be submitted. Question? Claim approval list: HS Basketball jerseys & Jr. High Basketball jerseys were purchased? Crystal yes that's correct.

The IT report/Randy Falls Down-Audit from last year was so bad, implementing what needs to be done. Qualified you're done, complaints will arise up to you. Tough audit. Crystal sent

a plan, department of justice, need to do what's accepted. Finance manual from it. If you receive complaints, regarding this audit. I'm nervous about this audit. Policies & procedures. It reports updates=Erate grant funded, chromebooks, tablets for teachers, laptops for teachers. Computers about 2 months ago. Spend and reimburse grants. New Bell & Intercom system installed 2 way connections. The NFHS camera is fixed. Project: Elementary-doorbell and automatic opener. Phase 2 & Phase 3 can be built at the same time. Handout-anything new will be done at the approval.

AD report/Cornelius Little Light Jr.-Update on Sports, basketball season began, Harlowton game is rescheduled. Jr. High started practice and underway. District 6C-hosting their own, Absarokee have volunteers for the District Tournament. Flooding caused several of the jerseys to be damaged. No mold forming on anything. Cleaning the old warm-ups. Any Questions? **Cynthia**-were jerseys purchased for HS basketball & Jr. High basketball jerseys? **Cornelius**-HS volleyball jerseys & Jr. High Basketball jerseys. I check grades on Wednesday mornings, in case you have any complaints. **Eric**-he's doing a good job of checking grades, he's following board policy and we're backing him up for it.

5) APPROVAL OF AGENDA

Motion Carlson Goes Ahead

2nd BY Bryce Hugs

Vote **All voted in favor**, Carlson Goes Ahead, Sereatha Kills Pretty Enemy, Bryce Hugs, Cindy Brown, motion carried.

6) APPROVAL OF MINUTES

a. Regular school board meeting minutes December 13, 2022

Motion Sereatha Kills Pretty Enemy

2nd By Bryce Hugs

Vote **All voted in favor**, Sereatha Kills Pretty Enemy agrees, Carlson Goes Ahead agrees, Bryce Hugs agrees, Cindy Brown agrees, all agree, motion carried.

7) PAYROLL, WARRANTS, AND CLAIMS

Crystal-Change= Every Wednesday at 12:00 p.m., list of claims & hold all checks until Thursday morning. Gives you a chance. **Cindy**-email board members individually so that it is not a quorum.

Motion Carlson Goes Ahead

2nd By Sereatha Kills Pretty Enemy

Vote **All voted in favor**, Carlson Goes Ahead agrees, Sereatha Kills Pretty Enemy agrees, Bryce Hugs agrees, Cynthia Brown agrees. All agreed motion carried

8) PERSONNEL ITEMS

a. Call for School Board Election

Claura-attached the form to call election May 2, 2023 8 a.m.-8 p.m. Choose election location/mail or poll election/time. Two terms ending are-Bryce Hugs & Marla Goes Ahead.

Cindy-Motion to accept for poll election

Motion Carlson Goes Ahead

2nd By Sereatha Kills Pretty Enemy

Vote **All voted in favor**, Carlson Goes Ahead agrees, Bryce Hugs agrees, Sereatha Kills Pretty Enemy agrees, all agree motion carried. Cindy-Moving on with the correction of the letters of the agenda.

b. School Resource Officer Hire

Eric/Superintendent- Recommendation to hire the 1st candidate-Edward Whiteman III & Mr. Wilson as 2nd candidate. Cindy-are we hiring two? Eric-No offering both in case one declines.

Cindy-Need a motion for Edward Whiteman to hire as the SRO.

Motion Carlson Goes Ahead

2nd By Sereatha Kills Pretty Enemy

Vote **All voted in favor**, Carlson Goes Ahead agrees, Sereatha Kills Pretty Enemy agrees, Bryce Hugs disagrees, Cynthia agrees, motion carried.

c. Secretary Hire

Cynthia- I need a motion to hire Julia Plain Bull as the Secretary who was placed as a sub in this position.

Motion Bryce Hugs

2nd By Carlson Goes Ahead

Vote **All voted in favor**, Sereatha Kills Pretty Enemy, Carlson Goes Ahead agrees, Bryce Hugs agrees, Cynthia Brown agrees, all agreed, motion carried

e. Office Manager Hire

Cynthia-candidate is Claura Whiteman. **Eric-**correct she will be moving from her previous job to the Office manager. **Bryce-**how many applicants? **Cynthia-the two candidates, mentioned.**

Motion Bryce Hugs

2nd By Carlson Goes Ahead

Vote **All voted in favor**, Carlson Goes Ahead agrees, Sereatha Kills Pretty Enemy agrees, Bryce Hugs agrees, Cynthia Brown agrees. All agreed, motion carried

f. Paraprofessional Hire

Cynthia-motion to hire Sephra Covers Up

Motion Bryce Hugs

2nd By Carlson Goes Ahead

Vote **All voted in favor**, Sereatha Kills Pretty Enemy agrees, Carlson Goes Ahead agrees, Bryce Hugs agrees, Cynthia Brown agrees. All agreed, motion carried.

Cynthia-Motion to approve Joshua Wilson? **Eric-**correct, 2 positions open.

Cynthia-I need a motion to approve Joshua Wilson as paraprofessional hire

Motion Carlson Goes Ahead

2nd by Bryce Hugs

Vote Bryce Hugs agrees, Carlson Goes Ahead agrees, Sereatha Kills Pretty Enemy agrees, Cynthia Brown agrees, all agreed motion carried.

g. Approve Procedures Manual

Cynthia-I need a motion to approve the Procedures Manual

Motion Carlson Goes Ahead

2nd By Bryce Hugs

Vote **All voted in favor**, Carlson Goes Ahead agrees, Sereatha Kills Pretty Enemy agrees, Bryce Hugs agrees, Cynthia Brown agrees, all agreed. Motion carried.

9) OLD BUSINESS

a. JGA Updates-Randy- I gave a pretty detailed report regarding the updates. Please give us a detailed update of Phase 3. **Terry-Phase 1** back and forth communication from Cucancic construction. Culvert is missing out front. Existing school, pigeon problem. 5 remaining items. Breakers, water coolers/electrical. This was sent to Shawn/Cucancic. We

need to finish so that we can close this out. Culvert placement in the bus loop. Pigeon removal for the roof, handicap doors. Construction meeting next week. Randy- Possible special board meeting for phase 1 & Phase 2 plans. Terry-yes, we need to get this construction manager's contract to get the scope of where we are.

b. Approval of stipends-Eric-old business in August. 5 minute recess Board approved a stipend, we went back and reviewed the recordings regarding DC & V.S.B. Submit the amount, match Randy's stipend. Eric & the board requested documentation regarding hours worked & duties.

Bryce left the meeting at 7:16 p.m.

10) NEW BUSINESS

- a. **Housing-Pet Policy-T.W.-** housing contract, we need to update it. Complaints from other tenants, one wasn't allowed to bring them. Pet damage may occur. Do we need to allow pets? Pet fee? **Duke-no** pet policy? **Eric-on** a current contract was waived. **Duke-previously** there were dogs, which destroyed the place. Without board approval. Damage from the past. Dale's is a verbal complaint correct? **Eric-Yes**, verbal **Claura-do** you know how much the pet fee is elsewhere? **Cindy-there** is a pet fee. The current housing contract has been submitted to the lawyers. **Eric-moving** forward, old policy? Pet fee? **Duke-follow** the lawyers feedback. **Eric-when** the lawyer comes back, legal, solid. Moving forward-no pets per the no pet policy. Appealed, new conversation regarding it. **Eric-Continue** with old policy & revisit if there is an appeal.
- b. **Housing Stipend-Eric-Request** for a housing stipend for Matthew Flat Lip, under the impression that the board received documentation regarding it. **Cindy-Melton's** stipend would be for him because he is going to school. The board looked into it. New request. **Eric-Claura** and I looked into this. **Cindy-I** can send you the information regarding that agreement.
- c. **Playground Update-Zach Larue** was paid to do this. **Eric,** have you heard from Zach? **Randy-Yes,** Zach is in the process of starting next week. **Cindy-I** haven't seen a layout. **Eric-important,** our Elementary students do not have any playground equipment. Purchase equipment through the board.
- d. **Update on school gate entry-Cindy-old** elementary, the gates are still open, unlocked./A.D. Office padlock-I saw that it was still on the door **Eric-I** will get with Craig to lock the gates. A.D. office-**Randy-it's** been taken off.

11) LEGAL Updates by Kaleva Law Firm

Process of negotiation, 23, 24, 25 of negotiations of MOU, contract details for the next 3 years. Lawyer said that the language needs to be tightened. Certified for now. Classified has not called a negotiation. Area- of classified agreements-how far do you go back for discipline. I'm looking at whoever sits here. We approve the control of the money. When the 1 year is abolished, disciplinary writings. Discipline, disadvantage to decision making of the board. Whoever made the past decisions, retain good workers. What if one is not a good worker? Disadvantage-a person may not change. **Eric-I** agree 100% that we need to look at changes. Main Points of the language.

12) FUTURE BOARD MEETINGS

Possible special board meeting for approval

Future board meetings to be announced-February 13, 2023

13) ADJOURN

Motion Carlson Goes Ahead

2nd By Sereatha Kills Pretty Enemy

Vote **All voted in favor**, Carlson Goes Ahead agreed, Sereatha Kills Pretty Enemy agreed, Cynthia Brown agreed, all agreed, motion carried.

Meeting adjourned at 7:52 p.m.

Depending on issues that come up during the meeting, the board may determine that the demands of individual privacy clearly exceed the merits of public disclosure and the board chair may close the meeting if deemed the discussion relates to a matter of individual privacy. MCA 2-3-203 (3) The presiding officer of any meeting may close the meeting during the time the discussion relates to a matter of individual privacy and then if and only if the presiding officer determines that the demands of individual privacy clearly exceed the merits of public disclosure. The right of individual privacy may be waived by the individual about whom the discussion pertains, and, in that event, the meeting must be open. An informal, no-host gathering may be held after adjournment of the meeting. As in accordance with Montana law, no Board business will be discussed, and no decisions made. It is solely for informal, social matters.